

## MEMORANDUM OF UNDERSTANDING

Between

**GRAFOW RESOURCE MANAGEMENT PVT LTD**

And

**SIENA COLLEGE OF PROFESSIONAL STUDIES, EDAKOCHI, KERALA, INDIA**

This Agreement made and entered into on the 13<sup>th</sup> day of March 2023, **Grafow Resource Management Pvt Ltd**, 6th Floor, National Pearl Star Building, Nr Chengampuzha Park, Edapally Po, Ernakulam, 682024, represented by its Managing Director **Mr. Sanoj Joseph**, as the **first party** and **Siena College of Professional Studies, Edakochi** (hereinafter referred to as "SIENA") represented by Principal Prof. Dr. M. A. Solomon as the **second party**.

**NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSES AS FOLLOWS**

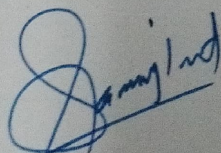
Grafow Resource Management Pvt Ltd and Siena College of Professional Studies recognize that the collaboration would be of mutual benefit in order to provide Placement to the students of Second party.

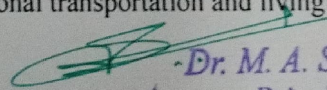
### **1. Purpose of the agreement**

Enhancing career and placement opportunities for the students of the second party with various clients of the first party (hereinafter referred to as employer)

### **2. Student Responsibilities**

- Student agrees to attend interviews with the employers as arranged by the first party
- Student agrees to work as directed by staff of the employer, as per the employment agreement signed between them
- Student agrees to follow the administrative policies of the employer, including confidentiality policies, personnel practices, and business protocols.
- Student is responsible for his/her own personal transportation and living arrangements if not provided by the employer.



  
**Dr. M. A. Solomon**  
Principal  
Siena College of Professional Studies  
Edakochi, Kochi 682 010

**GRAFOW RESOURCE MANAGEMENT PVT LTD**

6<sup>th</sup> Floor, National Pearl Star, Near Chengampuzha Park, Edappally, Cochin 682024

☎ 0484 3512236 ☎ info@grafow.com ☎ www.grafow.com

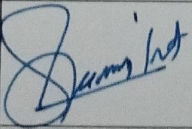
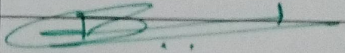
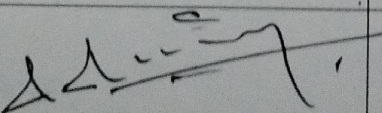
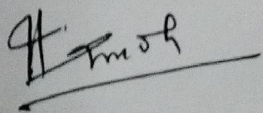
### 3. Confidentiality

The parties agree that there is no intention to share any confidential or proprietary information in any collaboration under this MoU. If either Party wishes to disclose information it considers being confidential or proprietary to the other Party, the Party needs to take prior written consent of the other party.

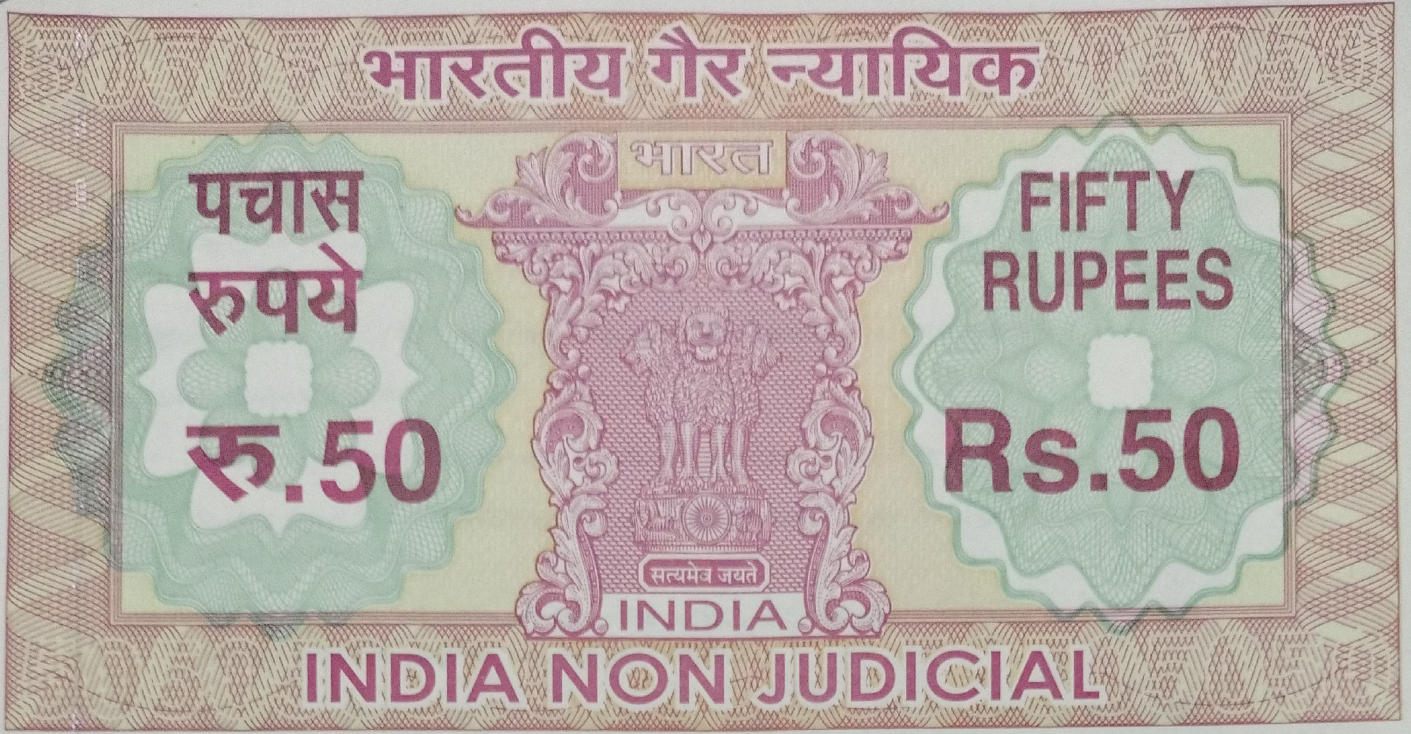
### 4. Tenure of MoU

MoU shall be effective for a period of one year from 13th March 2023 to 12th March 2024, and can terminate or amend this agreement by giving the other Party a written notice one (1) month in advance during this period.

The Parties to this Memorandum of Understanding hereby confirm their agreement to its terms by the following signatures:

<b>INSTITUTIONS</b>	<b>GRAFOW RESOURCE MANAGEMENT PVT LTD. EDAPALLY , ERNAKULAM</b>	<b>SIENA COLLEGE OF PROFESSIONAL STUDIES, EDAKOCHI</b>
<b>PARTY</b>	First party	Second party
<b>DESIGNATION</b>	Managing Director	Principal
<b>NAME OF DIRECTOR / PRINCIPAL</b>	Mr. Sanoj Joseph	Prof. Dr. M. A. Solomon
<b>SIGNATURE OF DIRECTOR / PRINCIPAL</b>		
<b>WITNESS</b>	Mr Cherian C. K	Ms. Vrunda S
<b>SIGNATURE OF WITNESS</b>		





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## MEMORANDUM OF UNDERSTANDING

Between

GRAFOW RESOURCE MANAGEMENT PVT LTD

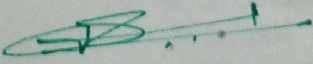
And

SIENA COLLEGE OF PROFESSIONAL STUDIES, EDAKOCHI, KERALA, INDIA

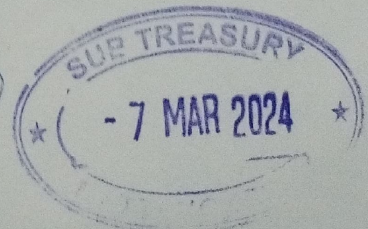
This Agreement made and entered into on the 12<sup>th</sup> day of March 2024, **Grafow Resource Management Pvt Ltd**, 6th Floor, National Pearl Star Building, Nr Chengampuzha Park, Edapally Po, Ernakulam, 682024, represented by its Managing Director **Mr. Sanoj Joseph**, as the **first party** and **Siena College of Professional Studies, Edakochi** (hereinafter referred to as "SIENA") represented by Principal Prof. Dr. M. A. Solomon as the **second party**.

**NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSES AS FOLLOWS**

Grafow Resource Management Pvt Ltd and Siena College of Professional Studies recognize that the collaboration would be of mutual benefit in order to provide Placement to the students of Second party.

  
Dr. M. A. Solomon  
Principal  
Siena College of Professional Studies  
Edakochi, Kochi 682 010

No. 191571 DATE 12-3-24  
Value Rs. 50  
Sold to:   
HOOPESH MAHAYAN, P  
COCHIN SC & MC VENDOR





### 1. Purpose of the agreement

Enhancing career and placement opportunities for the students of the second party with various clients of the first party (hereinafter referred to as employer)

To prepare the students for the Cambridge Linguaskill Certification for career advancement.

### 2. Student Responsibilities

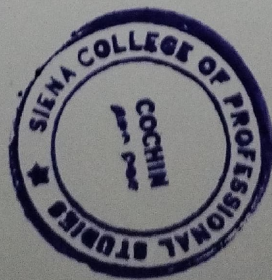
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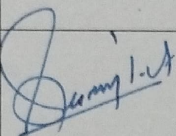
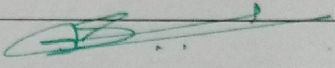
### 4. Tenure of MoU

MoU shall be effective for a period of two years from 12th March 2024 to 11th March 2026, and can terminate or amend this agreement by giving the other Party a written notice one (1) month in advance during this period.



Dr M. A. Solomon  
Principal  
Siena College of Professional Studies  
Edakochi, Kochi 682 010

The Parties to this Memorandum of Understanding hereby confirm their agreement to its terms by the following signatures:

<b>INSTITUTIONS</b>	<b>GRAFOW RESOURCE MANAGEMENT PVT LTD. EDAPALLY, ERNAKULAM</b>	<b>SIENA COLLEGE OF PROFESSIONAL STUDIES, EDAKOCHI</b>
<b>PARTY</b>	First party	Second party
<b>DESIGNATION</b>	Managing Director	Principal
<b>NAME OF DIRECTOR / PRINCIPAL</b>	Mr. Sanoj Joseph	Prof. Dr. M. A. Solomon
<b>SIGNATURE OF DIRECTOR / PRINCIPAL</b>		
<b>WITNESS</b>	Mr Cherian C. K	Ms. Vrunda S
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